# Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.												
Loca	I Unit	of Gov	ernment Type				Local Unit Na	me		County		
	Count	•	□City	□Twp	□Village	Other						
Fisca	al Yea	r End			Opinion Date			Date Audit Report	Submitted to State			
We a	ffirm	that			•							
We a	re ce	ertifie	d public ac	countants	s licensed to pra	actice in <b>I</b>	Michigan.					
We f	urthe	r affi	rm the follo	wing mat	erial, "no" respo	nses hav	e been discl	osed in the financial	statements, inclu	uding the notes, or in the		
Mana	agem	nent l	_etter (repo	rt of comi	ments and reco	mmenda	tions).					
	YES	9	Check ea	ch applic	able box belo	<b>w</b> . (See i	nstructions fo	r further detail.)				
1.					nent units/funds es to the financi				the financial stat	ements and/or disclosed in the		
2.								unit's unreserved fu budget for expendit		estricted net assets		
3.			The local	unit is in o	compliance with	the Unif	orm Chart of	Accounts issued by	the Department	of Treasury.		
4.			The local	unit has a	idopted a budge	et for all r	equired fund	S.				
5.			A public h	earing on	the budget was	s held in	accordance v	vith State statute.				
6.					ot violated the ssued by the Lo				nder the Emerger	ncy Municipal Loan Act, or		
7.			The local	unit has n	ot been delinqu	uent in dis	stributing tax	revenues that were	collected for ano	ther taxing unit.		
8.			The local	unit only l	nolds deposits/i	nvestmer	nts that comp	ly with statutory req	uirements.			
9.								s that came to our a sed (see Appendix H		ed in the <i>Bulletin for</i>		
10.			that have	not been	previously com	municate	d to the Loca		Division (LAFD)	during the course of our audit . If there is such activity that has		
11.			The local	unit is fre	e of repeated co	omments	from previou	s years.				
12.			The audit	opinion is	UNQUALIFIE	Э.						
13.					complied with G		or GASB 34 a	s modified by MCG	AA Statement #7	and other generally		
14.			The board	l or counc	il approves all i	invoices p	orior to payme	ent as required by cl	harter or statute.			
15.			To our kno	owledge,	bank reconcilia	tions that	were review	ed were performed t	timely.			
includes I, th	uded cripti e un	in tl on(s) dersi	nis or any of the auth gned, certif	other aud nority and y that this	dit report, nor of or commission statement is c	do they o	btain a stan	d-alone audit, pleas		the audited entity and is not name(s), address(es), and a		
We	have	e end	closed the	following	g:	Enclosed	d Not Requir	ed (enter a brief justific	cation)			
Fina	ancia	l Sta	tements									
The	lette	er of	Comments	and Reco	ommendations							
Oth	er (D	escrib	e)									
Certi	fied P	ublic A	Accountant (Fir	m Name)				Telephone Number				
Stree	et Add	ress						City	State	Zip		
	Authorizing CPA Signature  Kenneth de Berthiauma						rinted Name	<u> </u>	License I	Number		

St. Clair, Michigan

#### FINANCIAL STATEMENTS

September 30, 2006

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60 Harrow Lane Saginaw, Michigan 48638

(989) 791-1555 Fax (989) 791-1992

#### INDEPENDENT AUDITORS' REPORT

To the St. Clair Area Fire Authority Board St. Clair, Michigan

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the St. Clair Area Fire Authority, as of and for the year ended September 30, 2006, which collectively comprise the Authority's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the St. Clair Area Fire Authority management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the St. Clair Area Fire Authority, as of September 30, 2006, and the respective changes in financial position, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison schedule, as identified in the table of contents, are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the St. Clair Area Fire Authority's basic financial statements. The accompanying other supplemental information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The other supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Berthiaume & Co.

February 13, 2007

Management's Discussion and Analysis

Our discussion and analysis of the St. Clair Area Fire Authority's financial statements provides an overview of the Authority's financial activities for the fiscal year ended September 30, 2006. This discussion and analysis is designed to assist the reader in focusing on the significant financial issues and activities and to identify any significant changes in financial position. We encourage readers to consider the information presented here in conjunction with the financial statements as a whole.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to provide a basic understanding of the St. Clair Area Fire Authority's statements. These statements comprise three components: (1) government-wide financial statements, (2) fund (modified accrual) financial statements, and (3) notes to the financial statements. Supplementary information is also provided for additional information purposes.

#### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the St. Clair Area Fire Authority's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the St. Clair Area Fire Authority's assets and liabilities, with the differences between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

#### Fund (Modified Accrual) Financial Statements

Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds (modified accrual) statements with similar information presented for government-wide financial statements. By doing so, readers may better understand the long-term impact of the Authority's near term financing decisions.

The St. Clair Area Fire Authority adopts an annual budget for the operating fund. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund (modified accrual) financial statements.

#### FINANCIAL HIGHLIGHTS

#### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. As shown on the chart below, the Authority's assets exceeded liabilities by \$316,498 at the end of the fiscal year.

The net assets is separated into two major components, investment in capital assets net of related debt, which amounted to \$248,967 or 79% of net assets, and unrestricted net assets of \$67,531 or 21%.

When comparing this fiscal year to the previous year, net assets have decreased by \$5,483.

The following table shows the net assets as of September 30, 2006 and 2005:

#### Statement of Net Assets

Current assets Capital assets Total Assets	2006 \$ 440,471 <u>1,117,845</u> <u>1,558,316</u>	2005 \$ 630,242 1.136,599 1.766,841
Long-term liabilities outstanding Other liabilities Total Liabilities	849,981 391,837 1,241,818	827,690 617,170 1,444,860
Net Assets: Invested in capital assets, net of related debt Unrestricted Total Net Assets	248,967 <u>67,531</u> <u>\$ 316,498</u>	301,993 19,988 <u>\$321,981</u>

The following table presents the changes in net assets for the year ended September 30, 2006 and 2005:

#### Statement of Activities

	2006	2005
Revenues		
Fire Contracts	\$ 516,000	\$ 505,671
Interest	<u>11,504</u>	4,418
Total Revenues	<u>527,504</u>	510,089
Expenses		
Operations	348,510	310,417
Depreciation	148,721	112,503
Debt Service	<u>35,756</u>	10,805
Total Expenses	<u>532,987</u>	433,725
Increase (Decrease) in net assets	( 5,483)	76,364
Net assets at beginning of year	321,981	245,617
Net assets at end of year	<u>\$ 316,498</u>	<u>\$ 321,981</u>

#### Financial Analysis of Fund (Modified Accrual) Statements

As noted earlier, the focus of the fund (modified accrual) financial statements is to provide information on the near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Authority's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Authority reported an ending fund balance of \$67,531, an increase of \$47,543 from the prior year.

#### **BUDGETARY HIGHLIGHTS**

The Authority annually prepares formal budgets with amendments made when necessary. There were no budget amendments for the year. The only significant difference between the original budget and the actual result was note proceed for \$129,981 and debt retirement to refinance two notes which were not budgeted.

#### CAPITAL ASSETS

The Authority had \$1,117,845 in capital assets, net of accumulated depreciation, at September 30, 2006, which was an increase of \$129,967. During the year, the Authority made the final payment on a pumper truck.

The following table summarizes the capital assets at September 30, 2006 and 2005.

	2006	2005
Building Improvements Vehicles Other Equipment	\$ 40,845 \$ 1,436,174 <u>24,924</u>	•
Accumulated Depreciation	1,501,943 ( <u>384,098</u> )	
	\$1.117.845_\$	1.136.599

#### LONG-TERM DEBT

As of September 30, 2006, the Authority had \$849,981 in long-term debt compared to \$827,690 at September 30, 2005. During the year, the Authority refinanced one of its fire truck notes and a capital lease by issuing a new note for \$720,000 and paying \$107,690 from available resources. Also, the Authority entered into an installment purchase for a new pumper truck.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

For fiscal 2007, the Authority has adopted a balanced budget with anticipated revenues and expenditures of \$527,187. This is an increase of \$11,187 or 2.2% from fiscal 2006.

#### CONTACTING THE AUTHORITY MANAGEMENT

This financial report is designed to provide a general overview of the St. Clair Area Fire Authority's finances and to show accountability. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the St. Clair County Area Fire Authority, 214, St. Clair, MI 48079.

# GOVERNMENTAL FUND BALANCE SHEET/STATEMENT OF NET ASSETS SEPTEMBER 30, 2006

	Governmental Fund	Adjustments (Note 2)	Statement of Net Assets
ASSETS			
Cash and cash equivalents	\$ 435,223	\$ -	\$ 435,223
Prepaid expenses	5,248	-	5,248
Capital assets, net of accumulated depreciation			
Assets being depreciated		1,117,845	1,117,845
Total Assets	440,471	1,117,845	1,558,316
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accrued fire runs	\$ 83,993	\$ -	\$ 83,993
Accounts payable	6,374	-	6,374
Accrued payroll taxes	8,429	-	8,429
Deferred revenues	274,144	-	274,144
Accrued interest	-	18,897	18,897
Notes payable			
Due within one year	-	83,297	83,297
Due in more than one year	-	766,684	766,684
Total Liabilities	372,940	868,878	1,241,818
Fund Balance:			
Reserved - Prepaids	5,248	(5,248)	-
Unreserved/Undesignated	62,283	(62,283)	-
Total Fund Balance	67,531	(67,531)	
Total Liabilities and Fund Balance	\$ 440,471		
Net Assets			
Invested in capital assets, net of related debt		248,967	248,967
Unrestricted		67,531	67,531
Total Net Assets		\$ 316,498	\$ 316,498

See Notes to Financial Statements

# STATEMENT OF GOVERNMENTAL FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2006

T.	Go	vernmental Fund		ljustments Note 2)		tement of et Assets
Revenues: Fire Contracts						
Charter Township of East China	\$	77,091	\$		\$	77,091
Charter Township of China  Charter Township of China	J.	53,354	Ф	_	Φ	53,354
St. Clair Township		134,882		_		134,882
City of St. Clair		250,673		_		250,673
Interest		11,504				11,504
Interest		527,504		_		527,504
		327,301				227,201
Expenditures/Expenses:						
Operations		348,510		-		348,510
Depreciation		_		148,721		148,721
Capital Outlay		129,967	(	129,967)		· <u>-</u>
Debt Service		131,465	Ì	95,709)		35,756
		609,942	(	76,955)	***************************************	532,987
	***************************************	***************************************	<u></u>			
Excess of revenues over (under) expenditures/expenses	(	82,438)		76,955	(	5,483)
Other Financing Sources:						
Note Proceeds		129,981	(	129,981)	***************************************	-
Excess of revenues and other sources over (under)						
expenditures/expenses		47,543	(	53,026)	(	5,483)
Fund Balance/Net Assets at October 1, 2005		19,988		301,993		321,981
Fund Balance/Net Assets at September 30, 2006	\$	67,531	\$	248,967	\$	316,498

See Notes to Financial Statements

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL FOR THE YEAR ENDED SEPTEMBER 30, 2006

	Original/ Amended Budget			Actual	Variance Favorable (Unfavorable)		
Revenues: Fire Contracts Interest	\$	516,000	\$ 	516,000 11,504 527,504	\$	11,504 11,504	
Expenditures: Operations Capital Outlay Debt Service		386,033 129,967 - 516,000	***************************************	348,510 129,967 131,465 609,942	(	37,523 - 131,465) 93,942)	
Excess of revenues over (under) expenditures		-	(	82,438)	(	82,438)	
Other Financing Sources: Note Proceeds		-		129,981		129,981	
Excess of revenues and other sources over (under) expenditures				47,543		47,543	
Fund Balance at October 1, 2005		19,988		19,988		**	
Fund Balance at September 30, 2006.	\$	19,988	\$	67,531	\$	47,543	

See Notes to Financial Statements

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting and reporting policies of the Authority included in the basic financial statements conform to U.S. generally accepted accounting principles applicable to state and local governments.

#### A. Reporting Entity -

The St. Clair Area Fire Authority was created as legal and administrative agency pursuant to the Urban Cooperation Act, PA 1967, Ex. Sess., No. 7. It is a quasi governmental agency organized to provide fire fighting services to the participating municipalities, currently the City of St. Clair, the Charter Townships of East China and China and St. Clair Townships. The Authority is operated by an eight (8) member board, two (2) from each of the participating municipalities.

#### B. Government-wide and Fund Financial Statements -

The governmental-wide financial statements (i.e. the Statement of Net Assets and the Statement of Changes in Net Assets) report information of all of its activities of its authority. The St. Clair Area Fire Authority is accounted for in one governmental type fund.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation -

The government-wide financial statements (i.e. the Statement of Net Assets and Statement of Activities) are reported using the economic resource measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grant and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

The fund (modified accrual) statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences and claims and judgments are recorded only when payment is due.

#### D. Assets, Liabilities and Net Assets or Equity -

Cash Equivalents – Cash equivalents are deposits and short-term investments that are readily convertible to cash or have a maturity date of 90 days or less from the date of purchase.

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (cont'd):

Capital Assets - Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are defined by the Authority as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets are depreciated using the straight-line method over the following:

	<u>Years</u>
Building Improvements	20-27.5
Fire Trucks	10
Other Equipment	3-10

The Authority utilizes a number of assets that were purchased by the applicable entities prior to organizing as an Authority. These assets are not recorded in the Authority financial statements, but rather in the municipalities that purchased the assets.

**Deferred Revenues** - In both the government-wide and in the fund (modified accrual) financial statements, revenue received or recorded before it is earned is recorded as a deferred revenue. In addition, in the fund statements, revenues that are not both measurable and available are recorded as deferred revenues.

**Long-Term Obligations -** In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement.

In the fund financial statements, these items are recorded as an expenditure when paid.

**Estimates** - In preparing financial statements in conformity with generally accepted accounting principles, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTES TO FINANCIAL STATEMENTS **SEPTEMBER 30, 2006**

#### NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FINANCIAL STATEMENTS:

A. Explanation of differences between the fund (modified accrual) balance sheet and the government-wide statements of net assets (Page 5).

Fund Balance	S	67,531
Capital assets used in the modified accrued activities which are not financial resources and therefore are not reported in the fund statements		
Add – capital assets  Deduct – accumulated depreciation	(	1,501,943 384,098)
Long-term notes payments that are not due in current period, therefore, not reported in the fund (modified accrual) activities.	(	849,981)

Net Assets \$ 316,498

B. Explanation of differences between the fund (modified accrual) statement of revenues, expenditures and changes in fund balance and the government-wide statement of net activities (Page 6).

> Net changes in fund balance - modified accrual \$ 47,543

The fund (modified accrual) statements report capital outlay as expenditures. However, in the Statement of Net Assets, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expenses

Accrual of Interest on notes payable

129,967 Add - capital outlay Deduct - depreciation (148,721)

The issuance of long-term debt (e.g. bonds and notes) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources to governmental funds. Neither transaction, however, has any effect on net assets.

> Principal payment on long-term liabilities 107,690 Note Proceed 129,981)

Accrued interest on long-term notes reported in the statement of activities do not require the use of current financial resources, and therefore, not reported in the fund (modified accrual) statement

11,981)

(18,897)

S( 5,483) Change in Net Assets

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### NOTE 3 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY:

The Uniform Budgetary and Accounting Act, PA 2 of 1968, as amended, provides that a local governmental unit shall not incur expenditures in excess of the amount appropriated. The Authority's budget was approved at the account level.

During the year, the Authority incurred expenditures, which were in excess of the amounts appropriated, as follows:

	_Budget_	<b>Expenditures</b>	<u>Variance</u>
Regular Wages	\$ 179,947	\$ 182,691	\$( 2,744)
Fringes	32,981	38,165	( 5,184)
Contracted services	8,900	11,204	(2,304)
Telephone	2,300	4,244	( 1,944)
Gas and oil	1,255	7,282	( 6,027)
Liability and property damage	25,600	31,164	( 5,564)
Repair and maintenance	14,800	17,277	(2,477)
Membership and dues	1,110	1,193	( 83)
Miscellaneous expenses	200	1,002	( 802)

#### NOTE 4 – DEPOSITS AND INVESTMENTS:

#### Deposits -

Act 217 PA 1982, as amended, authorizes the Authority to deposit in certificates of deposit, savings accounts, depository accounts or depository receipts of a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this State under the laws of this State or the United States, but only if the bank, savings and loan association, savings bank or credit union is eligible to be a depository of surplus funds belonging to the State under Section 5 or 6 of Act 105 of the Public Acts of 1855, as amended, by section 21.145 and 21.146 of the Michigan Compiled Laws.

Federal Deposit Insurance Corporation (FDIC) regulations provide that deposits of governmental units are to be separately insured for the amount of \$100,000 for deposits in an insured institution for savings and demand deposits. Furthermore, if specific deposits are regulated by statute or bond indenture, these specific deposits are to be separately insured for the amount of \$100,000.

As of September 30, 2006, the Authority maintained one checking account with a carrying value of \$264,257, and a bank balance of \$273,106 and one savings CD account with a carrying value and bank balance of \$170,966. Of the bank balances, \$100,000 was FDIC insured with the balance of \$344,072 uninsured and uncollateralized.

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### **NOTE 5 – CAPITAL ASSETS:**

Capital assets for the year ended September 30, 2006 was as follows:

		alance at October 1, 2005		Additions	_Deduc	ctions		alance at otember 30, 2006
					***************************************			
Capital Assets, being depreciated	i							
Building Improvements	\$	40,845	\$	_	\$	-	\$	40,845
Vehicles		1,306,207		129,967		-		1,436,174
Other Equipment		24,924						24,924
		1,371,976		129,967		_		1,501,943
Less accumulated depreciation for	or:							
Building Improvements		1,730		1,282		_		3,012
Vehicles		226,513		143,617		_		370,130
Other Equipment		7,134		3,822		_		10,956
		235,377		148,721				384,098
Capital Assets, net	<u>\$</u>	1,136,599	<u>\$(</u>	18,754)	<u>\$</u>	_	<u>\$</u>	1,117,845

As indicated in Note 1, the Authority utilizes building and equipment purchased by the member municipalities prior to the forming of the Authority. These assets are not recorded in the Authority's financial statements but rather by the municipalities that purchased the assets.

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### **NOTE 6 – LONG-TERM DEBT:**

The following summary of the changes in the long-term debt (including current portion) of the Authority for the year ended September 30, 2006:

	Balance at Oct. 1, 2005 Additions		Deductions	Balance at Sept. 30, 2006	Due Within One Year	
Note Payable Refinancing- Due in annual installments of \$89,958 through April 1, 2016 including interest						
of 4.25% Notes Payable Pumper Truck Due in annual installments of \$29,400 through February 8, 2011 including interest	\$ -	\$ 720,000	\$ -	\$ 720,000	\$ 59,096	
of 4.00% Notes Payable (1) Fire Truck – Due in annual installments of \$58,524 through July 1, 2013 including interest of 6%	399,429	129,981	399,429	129,981	24,201	
Capital Lease (1) Fire Truck – Due in annual installments of \$93,704, including interest of 3.07%	428,261		428,261			
	<u>\$ 827,690</u>	<u>\$ 849,981</u>	<u>\$ 827.690</u>	<u>\$ 849,981</u>	<u>\$ 83,297</u>	

<sup>(1)</sup> During the year the Authority refinanced one of its fire truck notes payable and a capital lease on a fire truck by issuing a new note for \$720,000 and paying \$107,690 from available resources.

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### NOTE 6 - LONG-TERM DEBT - (cont'd):

The annual requirements to amortize long-term debt outstanding at September 30, 2006, are as follows:

	<u>Pr</u>	Principal		Interest		Total	
2007	\$	83,297	\$	36,061	\$	119,358	
2008		87,039		32,319		119,358	
2009		90,675		28,683		119,358	
2010		94,462		24,896		119,358	
2011		97,311		20,950		118,261	
2012		73,077		16,881		89,958	
2013		76,183		13,775		89,958	
2014		79,420		10,538		89,958	
2015		82,796		7,162		89,958	
2016	••••	85,721	-	3,643		89,364	
	<u>\$</u>	849,981	<u>\$</u>	194,908	<u>\$ 1</u> .	,044,889	

#### NOTE 7 - EMPLOYEE PENSION PLAN:

#### Plan Description -

The Authority participates in the Municipal Employees Retirement System (MERS), a multiple employer statewide, public employee defined benefit pension plan created under Public Act of 135 of 1945, and now operates under Public Act 220 of 1996, and the MERS Plan Document as revised. MERS was established to provide retirement, survivor and disability benefits on a voluntary basis to the State of Michigan's local government employees. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefits provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917, or by calling (800) 767-6377.

#### Funding Policy -

The plan adopted by the Authority Council requires no member contributions. The Authority is required to contribute at an actuarially determined rate; the rate for fiscal 2006 was 15.29 of payroll. The contribution requirements of plan members and the Authority are established and may be amended by the Authority, depending on the MERS contribution program adopted by the Authority.

#### NOTES TO FINANCIAL STATEMENTS SEPTEMBER 30, 2006

#### NOTE 7 - EMPLOYEE PENSION PLAN - (cont'd):

#### **Annual Pension Costs -**

For fiscal 2006, the Authority's annual pension cost of \$6,549 for MERS was equal to the Authority's required and actual contributions.

The required contribution was determined as part of the actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0% (b) projected salary increases of 4.5% per year compounded annually, attributable to inflation (c) additional projected salary increases ranging from 4.5% to 8.66% per year, depending on age, attributable to seniority/merit and (d) the assumption that benefits will increase 2.5% annually for employees under benefit E-1 or E-2. The actuarial value of MERS assets was determined using techniques on a basis of evaluation method that assumes the fund earns the expected rate of return (8%) and includes as adjustment to reflect market value. Unfunded actuarial accrued liabilities, if any, were amortized as a level percent of payroll over a period of 30 years.

#### Trend Information (1)

Fiscal Year			Percentage	
Ending	Annu	al Pension	of APC	Net Pension
Dec. 31,	Cos	ts (APC)	Contribution	Obligation
2004	\$	8,200	100 %	_
2005		3,427	100	_
2006		6,549	100	-

#### Schedule of Funding Progress (1)

	Actuarial		Actuarial Accrued		Jnfunded ver funded)	Funded			
Actuarial	Value of		Liability	,	rued Liability	Ratio	C	overed	UAAL as a %
Valuation	Assets	(AAI	.) Entry Ag	e (	UAAL)	AAL	F	ayroll	of Covered Payroll
Date	(a)		(b)		(b-a)	(a/b)		(c)	((b-a)/c)
2003	\$ 37,381	\$	57,097	\$	19,716	65 %	\$	44,771	44 %
2004	43,717		-	(	43,717)	_		29,277	-
2005	53,115		4,829	(	48,286)	-		38,518	_

#### **NOTE 8 – FUNDING:**

The Authority is financed each year by the participating municipalities. This funding represents approximately 98% of total revenues for the year ending September 30, 2006. Consequently, the Authority's ability to provide services is dependent upon the continuing support of those municipalities.

#### **NOTE 9 – RISK MANAGEMENT:**

The Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, injuries to employees, medical benefits provided to employees, etc. The Authority has purchased issuance coverage for each of these types of losses, however, would be responsible should the limits of coverage be exceeded.

# SUPPLEMENTARY FINANCIAL INFORMATION

# DETAILED SCHEDULE OF OPERATING EXPENDITURES FOR THE YEARS ENDED SEPTEMBER 30, 2006 and 2005

	2006						2005
	Original/ Amended					ariance	
				4 . 1		avorable	
	******	Budget		Actual	(Unfavorable)		Actual
Regular Wages	\$	179,947	\$	182,691	\$(	2,744)	\$ 171,140
Fringes		32,981		38,165	(	5,184)	35,737
General maintenance		6,525		6,525	,		6,335
Operating supplies		13,760		11,436		2,324	11,803
Uniforms		2,448		966		1,482	573
Uniform Maintenance		900		900		-	900
Professional fees		-		-		-	-
Hiring / Medical Costs		1,000		371		629	1,747
Contracted services		8,900		11,204	(	2,304)	7,800
Contracted equipment maintenance		4,080		3,660		420	3,840
Telephone		2,300		4,244	(	1,944)	1,664
Gas and oil		1,255		7,282	(	6,027)	130
Liability and property damage		25,600		31,164	(	5,564)	24,355
Public utilities		15,000		11,868		3,132	11,753
Repair and maintenance		14,800		17,277	(	2,477)	15,994
Education and training		22,490		12,231		10,259	11,516
Membership and dues		1,110		1,193	(	83)	352
Miscellaneous expense		200		1,002	(	802)	-
Noncapitalized equipment		52,737		6,331		46,406	4,778
	<u>\$</u>	386,033	\$	348,510	\$	37,523	\$ 310,417



60 Harrow Lane Saginaw, Michigan 48638

(989) 791-1555 Fax (989) 791-1992

February 13, 2007

Members of the St. Clair Area Fire Authority Board St. Clair, Michigan

We have audited the financial statements of the St. Clair Area Fire Authority for the year ended September 30, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

#### Our Responsibility Under U.S. Generally Accepted Auditing Standards

We conducted our audit of the financial statements of the St. Clair Area Fire Authority in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

#### Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the St. Clair Area Fire Authority are described in Note 1 to the financial statements. We noted no transactions entered into by the St. Clair Area Fire Authority during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### Other Communications

Auditing standards call for us to inform you of other significant issues such as, but no limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5)

Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Fire Authority's financial statements and this communication of these matters does not affect our report on the financial statements, dated February 13, 2007.

#### Summary

We welcome any questions you may have regarding the foregoing.

Sincerely,

Berthiaume & Company

Certified Public Accountants

Berthiaume & Co.